

**TENNESSEE RECREATION AND PARKS EDUCATIONAL FOUNDATION
BY-LAWS**

ARTICLE I– Central Office

Section 1: The central office of the Tennessee Recreation and Parks Educational Foundation (Foundation) shall be the office of the Tennessee Recreation and Parks Association (TRPA).

ARTICLE II– Foundation Year

Section 1: The Foundation fiscal year shall begin on January 1 and end on December 31.

ARTICLE III - Membership

Section 1: Membership shall be open to any person who has demonstrated an interest in the affairs of the Foundation and who has contributed the minimum amount approved by the Foundation Board of Directors.

Section 2: A current membership roster shall be maintained by the chairperson.

Section 3: The Foundation Board of Directors is authorized to establish membership categories and procedures as they see fit.

Section 4: The Foundation membership year will begin on July 1 and end of June 30.

ARTICLE IV – Foundation Board of Directors

Section 1: The Foundation Board of Directors shall consist of (9) nine members. The members of the Foundation Board of Directors shall be appointed by the TRPA Executive Board from a slate of nominations suggested by the TRPA President. The Foundation Board of Directors shall be vested with the powers and responsibilities of the corporation.

Section 2: The Foundation Board of Directors shall consist of the following:

- A. One member of the Foundation Board of Directors shall be the chairperson of the TRPA Student Scholarship and Services Committee. (Three (3) year term)
- B. One member of the Foundation Board of Directors shall be the chairperson of the TRPA Professional Development Committee. (Three (3) year term).
- C. At least one of the nine members of the Foundation Board of Directors shall be a person who is not a practitioner in the field of Parks and Recreation.
- D. Five members of the Foundation Board of Directors shall serve as members at large and may be either professional or non-professional.

Section 3: The Foundation Board of Directors shall annually elect from their members a chairperson, vice chairperson, and a secretary/treasurer for a one-year term who shall perform the duties of those offices as they are normally understood.

Section 4: The members of the Foundation Board of Directors shall serve a maximum of two consecutive 3 year terms or until their Successors are appointed. In the case that the TRPA Executive Board fails to appoint Foundation Board of Director members for 3 years in succession or in the case that TRPA shall be dissolved, the Foundation Board of Directors Shall be elected annually at a general meeting of the Foundation membership.

Section 5: Vacancies on the Foundation Board of Directors, which occur due to death or resignation of the members shall be filled in the same manner as they are appointed, by action of the TRPA Executive Board. Failure to make two consecutive meetings by any member may constitute

removal from the Foundation Board of Directors.

Section 6: The Foundation Board of Directors shall meet at least semi-annually as called by the chairperson.

ARTICLE V - Committees

Section 1: The Foundation Board of Directors may establish and appoint such committees as they deem necessary to the conduct of the Foundation affairs. The duties of such committees shall be described in the minutes of the corporation as they are established. Committees may include persons not on the Foundation Board of Directors.

ARTICLE VI — Scholarships and Grant Awards

Section 1: Pursuant to Section 5 (B) of the Charter, the following shall apply to distributions made to qualified persons pursuing studies in the field of parks and recreation.

- A. Criteria for student scholarship selection will be determined by the Foundation Board of Directors and published with the scholarship application
- B. Scholarships will be limited to students who are enrolled in programs in colleges or universities which are accredited by the Southern Association of Colleges and Schools or the American Association of Colleges for Teacher Education.

Section 2: The following shall apply to distributions made to qualified persons currently employed in or seeking employment as a practitioner in the field of parks & recreation field:

- A. Criteria for professional development scholarship selection will be determined by the Foundation Board of Directors.
- B. Professional grants may be awarded for participation in schools, courses, seminars, certifications, or workshops that are approved for CEU's.

Section 3: The Foundation Board of Directors is empowered to develop such criteria as may be desirable to accomplish the purposes of Section 5 (A) and (C) of the Charter.

ARTICLE VII — Budgets and Accounting

Section 1: The Foundation shall have an annual budget in which it projects anticipated income and expenditures by classification.

Section 2: The Foundation may create such funds of account as may be necessary, desirable or required to accomplish the purposes of the Foundation and the desires or stipulations of a donor/benefactor.

Section 3: The Foundation may conduct an audit of it's books by a Certified Public Accountant as determined by the Foundation Board of Directors or at the direction of the TRPA President. If no audit, a compilation by an outside source should be conducted.

ARTICLE VIII— Amendments

Section 1: These by-laws may be amended upon action of the Foundation Board of Directors.

Section 2: All amendments to these by-laws must be approved by the TRPA Executive Board. In the case that the TRPA shall be dissolved, such amendments must be submitted to and approved by the general membership of the Foundation.

Revised: 1/3/1992
5/21/1999
5/16/2008
5/13/2014
8/12/2021