



# Educational Session Form

**Session Title** (Make it sound fun and interesting):

\_\_\_\_\_

**Session Description** (In 45 words or less describe the session):

\_\_\_\_\_

\_\_\_\_\_

**Speaker Contact Information** (Name, title, agency, phone and email address):

\_\_\_\_\_

\_\_\_\_\_

**Session Format:**     In-Person     Virtual     Either

**Length of Session:**     1 Hour (0.1 CEU)     2 Hours (0.2 CEUs)

**Room Setup:**     Classroom/Theater     Open Area     Offsite

**Audio Visual/Equipment Needs** (TRPA does not supply laptops or LCD projectors):

Easel     Flipchart     Screen     Other (please explain): \_\_\_\_\_

**Learning Outcomes – After attending this class participants will be able to:**

\_\_\_\_\_

**Learner Assessment** (discussions, questions, demonstration, problem solve):

\_\_\_\_\_

**Speaker Qualifications** (Why is this speaker qualified to present on this topic):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Form Submitted by** (name, phone, email):

\_\_\_\_\_

**Date:** \_\_\_\_\_

Please return completed form to: [info@trpa.net](mailto:info@trpa.net)