

PAST PRESIDENT:

Immediately following holding the position of President, the office holder becomes Past President for a term of (1) year - serves until replacement is installed

CHARTER AND BY-LAWS ENABLING BASIS:

Charter, Article V: Section 1-2: (Past President is an "Officer")

Charter, Article VI: Section 1: (Member of Executive board, voting privilege)

By-laws, Article V: Section 8: (Duties)

DUTIES AND RESPONSIBILITIES: (from By-laws and Charter)

- Act as Chair of Personnel Committee
- Submit recommendations to Executive Board concerning personnel matters

OTHER DUTIES:

- ◇ Submit annual report to President at least 30 days prior to annual meeting
- ◇ Attend all board meetings
- ◇ Submit news or articles to Association magazine
- ◇ Submit goals and objectives for the year by the President's Assembly
- ◇ Prepare annual budget by the President's Assembly
- ◇ Review entire Board Manual for thorough understanding of Association goals and procedures
- ◇ Chair Ways and Means Committee activities.